

11th May, 2022

BSE Limited
Department of Corporate Services
Phiroze Jeejeebhoy Towers
Dalal Street
Mumbai 400 001

National Stock Exchange of India Limited
Listing Department
Exchange Plaza
Bandra-Kurla Complex
Bandra (East), Mumbai 400 050

cc: NSDL/CDSL
TSR Consultants Private Limited

Dear Sir,

Sub: 68th Annual General Meeting - Closure of Share Transfer Books

This is to inform that the Sixty-Eighth Annual General Meeting (AGM) of the Company is scheduled to be held on Friday, 24th June, 2022 at 3.00 p.m. by Video Conferencing or Other Audio Visual Means.

2. In compliance with Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and pursuant to Section 91 of the Companies Act, 2013, we hereby inform that the Register of Members and the Share Transfer Books of the Company will remain closed from Saturday, 11th June, 2022 to Friday, 24th June, 2022, both days inclusive, for taking record of the Members of the Company for the purpose of 68th Annual General Meeting and dividend for the year ended 31st March, 2022.

3. As earlier informed, the Board has recommended dividend of 550% (Rs.5.50 per share of Re.1 each) for 2021-22, subject to approval of the shareholders at the 68th AGM. The, dividend shall be subject to deduction of tax at source, as applicable and shall be paid on or after Wednesday, 29th June, 2022.

Thanking you,

Enc.

Yours faithfully,

VOLTAS LIMITED



(V. P. MALHOTRA)

**Vice President - Taxation,
Legal & Company Secretary**

VOLTAS LIMITED

Corporate Management Office

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Tel 91 22 66656251 66656258 Fax 91 22 66656311 e-mail vpmalhotra@voltas.com website www.voltas.com

Corporate Identity Number L29308MH1954PLC009371

A **TATA** Enterprise