

VOLTAS LIMITED

5th March, 2010

Bombay Stock Exchange Limited
Department of Corporate Services
Phiroze Jeejeebhoy Towers
Dalal Street
Mumbai 400 001

cc: National Stock Exchange of India Limited
Listing Department

Dear Sir,

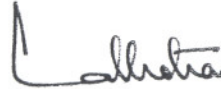
Re: Appointment of TSR Darashaw Limited as Registrar and Share Transfer Agent

This is to inform you that the Company has pursuant to the Special Resolution passed by the Shareholders at the 55th Annual General Meeting of the Company held on 10th August, 2009, finalized all the modalities for transfer of shares related activities to TSR Darashaw Limited (TSRDL) for providing depository related services for shares held in demat mode and as the Share Transfer Agent in respect of shares held in physical mode. Accordingly, TSRDL would be the Registrar and Share Transfer Agent of Voltas Limited with effect from 8th March, 2010.

2. A suitable communication to this effect is proposed to be sent to all the shareholders holding shares in physical/demat mode and also publish an Announcement in the newspapers, as per copies enclosed, in triplicate.

Thanking you,

Yours faithfully,
VOLTAS LIMITED



(V. P. MALHOTRA)
General Manager - Taxation &
Company Secretary

Enc.



VOLTAS LIMITED

Registered Office: Voltas House 'A', Dr. Babasaheb Ambedkar Road, Chinchpokli, Mumbai 400 033.
email: shareservices@voltas.com

Date: 5th March, 2010

Dear Shareholder

Re: Appointment of Registrar and Share Transfer Agent

This is to inform you that the Company has pursuant to the Special Resolution passed by the Shareholders at the 55th Annual General Meeting of the Company held on 10th August, 2009, finalized all the modalities for transfer of shares related activities to TSR Darashaw Limited (TSRDL) for providing depository related services for shares held in demat mode and as the Share Transfer Agent in respect of shares held in physical mode. All the relevant records and database have also been shifted to TSRDL. Accordingly, TSRDL would be the Registrar and Share Transfer Agent of Voltas Limited with effect from **8th March, 2010**.

All future correspondence/queries/requests relating to the Company's Shares should be addressed to TSRDL, at the address given below, **quoting your new Folio Number mentioned overleaf:**

TSR Darashaw Limited
Unit: Voltas Limited
6-10, Haji Moosa Patrawala Industrial Estate
20, Dr. E. Moses Road, Near Famous Studio
Mahalaxmi, Mumbai 400 011

Phone: 91-22-6656 8484
Fax: 91-22-6656 8494
E-mail: csg-unit@tsrdarashaw.com
Website: www.tsrdarashaw.com

Thanking You,

Yours faithfully,
VOLTAS LIMITED

V. P. Malhotra
General Manager – Taxation &
Company Secretary